



# Welcome

# RUGBY XPLOER

Rugby Match Day App

**RUGBY**  
XPLOER



# Agenda

- Team Admin User Permissions
- Team & Non-Player Management
- Squad Management
- Rugby Match Day App
- Help

# Admins

- User Management
  - Club admins remain, can be removed by other club admins
  - Team admins need to be granted each season and must be primary account (i.e. email address on their record)

## User Details

MyRugby ID: 4986643

First Name: Olympic

Last Name: Spirit

silly\_funny\_haha@hotmail.com

Update

Reset Password

0400567123

Update

20/05/2006

Update

## User Permissions

Super Admin

Add Role

Club Admin

Darwin Dragons JRUFC

×

Team Admin

Darwin Dragons U12's

×

# Teams & Non-Player Management

- Teams

## Team

[← Back](#)

[Team Details](#)

[Squad Management](#)

Club Name	Palmerston Crocs JRUFC	Team Name	Crocs	Age/Grade Abbr	U6	Extra (Optional)	Blue
Abbreviation	PRUC 6B	Age Level	Under 6	Season	2022		
Contact Name	Select A Manager	Contact Mobile (inc intl. code)	eg. +610404498360	Reports Email Address	juniors@palmerstonrugby.com.au		

[Delete](#) [Save](#) [Cancel](#)

- Non-Player Management

- Name
- MyRugby ID
- Role
- Age
- Gender

## Non-Player Management

[Clear Filters](#) [Edit All](#) [Export To CSV](#)

Filter by:

Name	MyRugbyID	Role
Age From	Age To	Gender

Member Name	MyRugbyID	Age	Gender	Roles	Action
James Barker		48	Male	Coach	<a href="#">Edit</a>
krystal Beurskens		37	Female	Manager	<a href="#">Edit</a>
Mathew Cram		51	Male	Volunteer	<a href="#">Edit</a>

# Squad Management

- Squad Management
  - Players (filter by name, age and/or gender)
  - Non-Players (filter by name and/or role)

## Squad Management

Team Name: Crocs U6 Red  
Age Level: Under 6

Players Non-Players

### Club Members

To add players, select from list below and click 'Add To Team'

Please note that the players age is displayed as of the end of the current calendar year

Add To Team

Filter by:

Name Age Level Gender clear

Name ▲	Age	Gender	Select
Akhilash Garg	15	Male	
Alex Eadie	16	Male	
Alex Weekley	18	Female	
Alexander Bidewell	8	Male	
Alexander Forsyth	8	Male	
Amelia POWLTON	14	Female	

### Current Squad

To remove players, select from list

Player Name

Levon Aroyan
Jahye-T Caulton
Tayla-Jahye Caulton
Emmett Dalton
Ario McArthur
Ryland Gatt
Cruz Paull
Seth Catherall

## Squad Management

Team Name: Crocs U6 Red  
Age Level: Under 6

Players Non-Players

### Club Members

To add non-players, select from list below and click 'Add To Team'

Add To Team

Filter by:

Name Role clear

Name ▲	Roles	Select
Christopher O'Sullivan	Coach	
James Barker	Coach	
Jamie Liddicoat	Coach	
Jed Cummins	Coach	
Jessica Steinhardt	Manager	
Karen Glazbrook	Manager	

### Current Squad

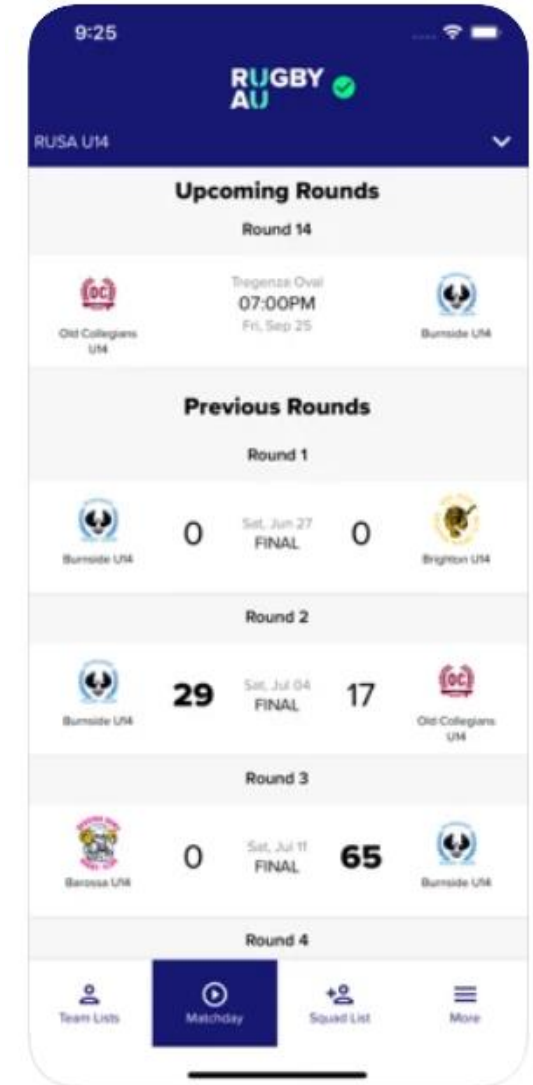
To remove non-players, select from list below and click 'Remove'

Remove

Non-Player Name	Roles	Select
Dianne Morrison	Manager	
Rebecca Taylor	Manager	
Jo Cram	Manager, Medical/First Aid Attendant	
Elliot Smith	Coach	
Robyn Smith	Ground Marshal	
Taylah Wadsley	Coach	
Emma Winterflood	Manager	

# Rugby Match Day App

- **Have your team admins downloaded and updated the app?**
- Coaches must be added to all team sheets
- Click "1st Half" or "2nd Half" to score the game. These buttons will turn **green** when activated and highlight your scoring/ movements buttons too.
- Remember, to access Rugby Match Day app individuals need 'team admin' access and must be primary account holder, i.e. have email address attached to record



# Rugby Xplorer Resources

- Club admin: <https://australia.rugby/participate/rugby-administration/club-administration>
  - Help website - <https://help.australia.rugby/s/>
  - Rugby Xplorer Updates
  - Support Team
- Self-help guides: <https://australia.rugby/participate/rugby-administration/club-administration/resource-library>
- Rugby Xplorer app videos: <https://australia.rugby/participate/rugby-administration/club-administration/resource-library>
  - Participants & Fans
  - Club & Team Managers
- Learning Centre Courses: Team Admin, Club Admin & Association Admin available through Rugby Portal - <https://myaccount.rugbyexplorer.com.au/>



**Any questions?**







**THANK YOU**

